



PepperMint Transit
Parent Agreement Form

PepperMint Transit strives on making everyone safe using our services. Drivers, parents, children and care givers work together in implementing a safe riding experience for families. To ensure we are meeting the needs of our families we have established community rules, boundaries and expectations.

This agreement is between the transportation company, parent(s)/guardian(s) and riders. Please read through all elements carefully, review the information with your child, initial next to each statement, sign the form and return by email to info@pepperminttransit.com or fax (918) 512-2062.

Name: _____
Address: _____
City, State, Zip: _____
Telephone: _____

____ I have read the privacy policy listed on the website @ www.pepperminttransit.com under the “Parent Packet” tab.

____ I have completed the “Rider Emergency Form” listed on the website @ www.pepperminttransit.com under the “Parent Packet” tab.

____ I have read the “Road Rules” listed on the website at www.pepperminttransit.com under the “Parent Packet” tab.

____ I have read and signed the “Transportation Waiver” listed on the website at www.pepperminttransit.com under the “Parent Packet” tab.

Arrival:

1. Arrival is determined based on schedule provided by the family. Drivers will text the family when they have arrived and will wait 3 minutes. Drivers will drop riders off at the front door if they attend child care (home or center) or follow the instructions provided by the schools for riders being transported by a vehicle.
2. Students will verify their driver with the company decal that will be located in the lower right-hand corner of the windshield before entering the vehicle.
3. Prior to dropping a rider off, drivers must ensure that a teacher or staff member of the child care facility is present to accompany the rider from their vehicle into the school or daycare.

____ **I have read and agree to the Arrival process**

Dismissal:

Drivers will line up to the curb in front of the school or approved destination for pickup. Parents will be notified by text that the rider has been picked up and dropped off at the designated location.

____ **I have read and agree to the Dismissal process**



Discipline:

Riders that do not follow the identified rules will be subject to the following disciplinary procedure. This protocol will start simply – between the driver and the rider – but continued issues will lead to a progression in contacting the parents and then PepperMint Transit for final decision on continued services.

Informal (Verbal) Interactions & Reports:

1. The driver will speak with the rider about the inappropriate behavior.
2. The driver may instruct the rider to sit quietly throughout the ride.
3. The driver may assign the rider to a specific seat, or may restrict the rider from sitting in a specific area of the vehicle.
4. The driver will speak with PEP staff about inappropriate behavior and interventions that are being attempted.

Formal (Written) Interactions & Warnings (when informal interventions are ineffective):

1. First Warning - The driver will formally write-up the rider's behavior and forward this report to PEP staff. Parent/Guardian will be notified of the incident on the rider's home note.
2. Second Warning - The driver will formally write-up the rider's behavior and forward this report to PEP staff. Parent/Guardian will be notified of the incident via phone or e-mail.
3. Third Warning - The driver will formally write-up the rider's behavior and forward this report to PEP staff. The rider will write a paper identifying the changes s/he plans to make in order to behave more appropriately. Parent/Guardian will be notified of the incident via phone or e-mail.
4. Final Warning - The driver will formally write-up the rider's behavior and forward this report to PEP staff. Behavioral Intervention staff will follow up with the driver, and the rider will be suspended for one day. Parent/Guardian will be notified of the incident via phone or email.
5. Any further incidents will lead to termination of services for the remainder of the school year or indefinite.

I have read and agree to the discipline process

Payment Terms & Other Information:

I agree to pay in advance for the upcoming week on all services provided or services will terminate pending payment.

I agree that if services are interrupted, I will be required to pay a late fee of \$50 to be added back to the route and must be paid before services resume.

I understand that I may not be assigned to the same driver prior to the interruption.

I understand that PepperMint Transit will notify me as soon as they are able to let me know if the assigned driver will not be available.

I understand that I will need to setup alternate transportation in the event PepperMint Transit is not able to locate a substitute or permanent replacement driver.

I understand that I will not be refunded for days not used.

I agree to have PepperMint Transit's sub-contractors to contact emergency contacts or notify emergency services when appropriate.



___ I agree to contact PepperMint Transit with any changes to the route or if the rider will be absent, if not I will be charged a no-show fee of \$25 per occurrence.

___ I understand that drivers may not be available to transport during holidays, weekends, summer days (May – Jul) and will be charged off-season rates. Fees are set by the driver and not PepperMint Transit.

___ I agree to inform PepperMint Transit of any inappropriate behaviors by driver (e.g. unauthorized riders, attendance, other adults in the vehicle, not wearing seat belts or other restraints)

___ I agree to a meet and greet with a driver before the driver is assigned to my family.

___ I understand that sub drivers will not require a meet and greet because they have been previously verified by PepperMint Transit.

___ I understand I can cancel services at any time and will receive a 50% refund for unused days.

___ I understand that I will have 48 hours to cancel services to receive a 50% refund for unused rides.

___ I understand that if services have been interrupted or terminated by PepperMint Transit, that I agree to forfeit any refund that would otherwise be due to me for service cancellation.

___ I understand that PepperMint Transit can cancel this agreement at anytime with or without cause.

I fully understand and agree to the terms set-forth in this agreement.

Parent/Guardian Signature

Date